



Northwood Broom Academy
ESPRIT Multi Academy Trust
Keelings Road, Northwood, Stoke-on-Trent, ST1 6QA
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Executive Principal & Safeguarding Officer: Mrs S Moran
Principal & Designated Child Protection Officer: Mrs Y Glaister



"Every child deserves to be the best they can be"

Ref: EYFS / Induction

July 2020

Dear Parents/Carers

We are writing to you to share our induction plans for September 2020. Please be assured that we are working hard behind the scenes to get everything ready so that your child is happy and safe in school. Over the next few days we are expecting detailed Government guidance which we will use to support our induction planning. Our priority, as always, remains the welfare of the children.

Usually our induction process begins in July which consists of Home Visits, teacher meetings and play and stay sessions. Due to the current circumstances our usual process has been unable to happen. In order to ensure your child feels happy and safe at school they will be inducted over a four week period to ensure they get to know the staff and setting and so their induction process is successful. This will be different for each child and the process may need to be extended depending on personal needs.

We hope you are familiar with the transition page <https://www.northwoodbroom.co.uk/pupils/transition> and have viewed the latest Power Point and have also watched our 'MAGIC' Early Years video. Please refer to the uniform slide on the PowerPoint where you can see what our uniform looks like and where it can be purchased. Over the last few weeks you should have received an email to connect on ClassDojo, this is our main form of communication in school. If you have not received a link to this, please email northwoodbroom@espritmat.org.

You should also have received your paperwork pack which should have been filled out and returned to school. If this is not completed please arrange an appointment with the office where this can be dropped off. Next week you will receive a phone call where a member of staff will gather information from yourselves which we would usually collect on a home visit.

Thank you for your patience and understanding. As always we will ensure high levels of communication and timings will be shared with you as soon as we receive further guidance. We look forward to welcoming you and your child in to our Northwood Broom family.

Regards

Y. Glaister

Academy Principal



PLEASE UPDATE THE ACADEMY OFFICE IF YOUR CONTACT DETAILS CHANGE